Technical Sign-Off Form for Print Orders

CO#: \_\_\_\_\_\_\_\_\_\_\_\_

* **First Time Print Order**
* **Design Changes Affecting Ink Coverage Review**

Marketing Documentation Attached:

Mandatory

* Sales Order Form
* Printing Checklists (Graphics checklist, Item Request Form)
* MO Comments
* Graphics Assessment (first time printed order)
* Graphics PDF
* Die Drawing (first time printed order or machine change)
* Fast track, New product Questionnaire or Chemical Analysis reference (first time printed order)
* Material validated at customer (first time printed order, structure change or machine change)

Technical Sign Off:

* Ink compatibility matches application
* Sales order structure matches referenced Fast track, New Product Questionnaire or Chemical Analysis.
  + - Was any additional follow-up carried out?
* Graphics Checklist information applicable,
  + Print (sandwich or surface)
  + Print type (process or line)
* Index information (advance, impressions up and across) on the Sales Order Form matches,
  + Graphics Checklist
  + Item Request
  + Die Drawing information.

Technical Comments for Marketing: (state comments below)